



- ★ **2022-2023 Online Registration is Open for New Students in Grades K-12**
- ★ **Kindergarten Registration Kick-Off Week for SY 2022-2023 is Monday, March 7, 2022 – Friday, March 11, 2022**
- ★ **(Current Hanover Hills Families DO NOT NEED TO RE-ENROLL)**
- ★ **Please read this message in its entirety**

A laptop or desktop is required to complete registration
Cell phone registration will not work

For details about registration and enrollment, visit www.hcpss.org/enroll/.

- If you have a new student, please create an account and proceed with registration.
- If you already have a student enrolled at HHES, you may log into your parent **Connect** account. Choose Online Registration at the top right hand corner of the page. It will require you to go through your current student information first, and then you can add your new student.
- Please call the HHES front office at 410-313-8066 or email Mrs. Arseneault lisa_arseneault@hcpss.org, Mrs. Facchiano melanie_facchiano@hcpss.org, or Mrs. Mercado ivette_mercado@hcpss.org if you have any questions.

Kindergarten is mandatory in Maryland, so if your child turns 5 by September 1, 2022, you must register your child for the 2022-23 school year. Parents or guardians are to register students at the school serving the address where the child's parent or guardian resides. Information on neighborhood schools can be found through [School Locator](#): on the [school system web site](#) or by calling the Public Information Office at 410-313-6682.



Registration:

Step 1: Register Online Here: <https://www.hcpss.org/enroll/>

Step 2: Choose the 2022-2023 Registration Packet

Step 3: Complete registration online by providing the documents listed below. ***The registration process is easier if you upload them during online registration. Otherwise, you will be asked to submit them via email as pdfs, which will delay your registration. I-phone users can scan documents through your notes app. (Images must be clear.)***

The following documents are required for registration:

- Child's evidence of birth (ie: birth certificate, baptismal certificate)
- An authorized record of immunizations
- Proof of residency in the form of your entire signed lease or deed
- Current utility bill, dated in the last 30 days
- Photo ID of parent/guardian
- Proof of custody (if applicable)

Please be sure to complete this information if you are registering for Kindergarten. It is required:

Prior Care:

- What type of schooling did your student have prior to Kindergarten? (Needs a value of 2. ie: if PK for a half day (1) and with parent the other half (1) = 2 or PK full day = 2)

Language Survey Information:

1. Home Language: this is language family uses at home to communicate with one another
2. Dominant Language: this is language the student is most comfortable speaking or prefers when able to speak multiple languages. If a family is confused about this (b/c child speaks more than one language) ask, "which is your child's strongest language?"
3. Native Language: this is language student learned first and may be only language the student communicates in.



- If you have a child currently attending an HCPSS PreK program, there is no need to re-register your student for Kindergarten. Also, if your child is a current HCPSS student at HHES or any other HCPSS school, please DO NOT re-register your student.
- If you have a multi-family living arrangement, an appointment with our PPW, Cheryl Hurbon is required. A representative of the host family and guest family must be present for the appointment. Email Cheryl_Hurbon@hcpss.org for more information.

Health Forms - These forms should be completed by your child's pediatrician and dentist and emailed to our nurse Cheryl_Mcnerney@hcpss.org or health assistant Kim_Carter@hcpss.org prior to the first day of school or as soon as your child has their 5 year check-up.

- [Blood Lead Testing Certificate \(Links to an external site.\)](#)
- [Dental Health Form \(Links to an external site.\)](#)
- [Physical Exam \(Links to an external site.\)](#)
- [Immunization Form](#)

[Other HCPSS Forms](#)

Resources From HCPSS

The [HCPSS Getting Ready for Kindergarten page](#), which includes resources to support kindergarten readiness and online registration, is updated regularly with additional information and resources for families.